



# HR and compliance just got waaay easier.

## HR and compliance is complicated, but it doesn't have to be.

At Mineral®, we've made it our mission to take the guesswork out of HR and compliance so your clients can manage workplace challenges with confidence. From expert guidance and resources to proactive alerts, we're your client's one-stop ticket to a healthier organization.

### Your clients have HR and compliance questions.

The Mineral Platform™ has answers. Powered by an innovative mix of data, technology and human expertise, Mineral Platform offers everything your clients need to keep their organization on track.

- Smart Employee Handbook
- HR Compliance Library
- Proactive To-Dos
- Learn – Employee training courses
- Job Description Library
- Salary Compare
- Compliance Calendar
- HR Assessment
- Benefits Document Creator
- OSHA Log
- And much more

### Mineral Intelligence™

If it seems like federal and state employment regulations are constantly changing, that's because they are. Mineral Intelligence keeps your clients ahead of the compliance curve with proactive notifications and tangible action items that are tailored to their business.

### Mineral Experts™

Whether your clients need guidance on a challenging workplace situation or help deciphering some complex legalese, our experienced advisors are here to support them. Your clients can connect through the Mineral Platform or phone for the answers they need, right when they need them. They will get trusted guidance from a certified HR expert who will answer their questions in terms they can actually understand.

With an average 18 years of HR and compliance experience, Mineral Experts bring deep expertise in employment law, benefits, compensation and employee relations to your business.

Serving more than 1 million small- and medium-sized businesses across the country, Mineral Experts have helped clients resolve over 1 million challenges.

Get even more out  
of Mineral.

Our solutions empower your clients to tackle even the most complex  
HR and compliance challenges.



### Smart Employee Handbook Plus

All the power of the Smart Employee Handbook, plus the enhanced ability to create a multi-state compliant handbook with select local policies, capture e-signatures and apply Spanish translations to support your diverse workforce.



### Workplace Safety

Reduce potential hazards, accidents and liability while creating a culture of safety among your employees. Course work includes best practices on everything from personal protective equipment and ladder safety to hazardous materials, transportation and more.



### Workplace Harassment Prevention

Take proactive steps against workplace harassment with this complete catalog of awareness training. Each course includes interactive state-mandated topics to ensure compliance as well as Diversity, Equity and Inclusion training to help you build a strong, inclusive culture.



### Diversity, Equity, Inclusion & Belonging

Building skills and knowledge for a more diverse and inclusive workplace is key to engagement. Create a workplace environment that is inclusive, respectful, and supportive of all employees through e-learning courses.



### Health & Wellness

Healthier employees tend to have less absenteeism, be more productive and have fewer medical expenses, which can lead to cost savings. Increase employee morale, productivity, attendance, and retention through e-learning courses.



### Microsoft® Computer Skills

Ensure employees are skilled in using the most popular enterprise software suite in the world for their daily tasks and productivity. Streamline workflows, make better-informed decisions, and improve data management by becoming proficient in using Microsoft Office applications.



### Cybersecurity

Training employees provides the first line of defense to identify and respond to security threats and cyber-attacks. Protect assets and reduce the risk of cyber-attacks with e-learning courses that address procedures for handling sensitive information.



### Leadership & Management

Employees who can effectively lead their teams effectively produce improved performance for the entire business. Gain competitive advantages by developing top talent through e-learning courses designed to strengthen leadership roles with the skills in an array of topics from communication and time management to problem solving and decision making.



### Communication

Help employees develop the necessary skills to communicate and collaborate clearly and effectively with colleagues, customers, and stakeholders. Cultivate a productive, collaborative, and harmonious workplace with e-learning courses that teach employees how to develop skills essential for effective communication

Have questions? Let's connect. Contact [selecthealth@trustmineral.com](mailto:selecthealth@trustmineral.com) for more information.

#### About Mineral

Mineral is the HR and compliance leader for growing businesses. Through a combination of data, technology and human expertise, our proactive solutions take the guesswork out of HR and compliance, giving clients peace of mind. To learn more visit [trustmineral.com](https://trustmineral.com). ©2024 Mineral, Inc. Flyer-InsurancePartner-TM-1-22-2024-PDF

